

Agenda for 18th meeting of the Academic Affairs Committee (AAC) to be held on 13<sup>th</sup> April 2022 through google meet.

<b>Item 1.</b>	To confirm the <a href="#">minutes of the 17th AAC meeting</a> held at 2.30 PM on 26 <sup>th</sup> January 2022 through Google meet.
<b>Item 2.</b>	<b>Reporting Items</b>  Following course descriptions were discussed and approved over email:  <ol style="list-style-type: none"><li>1. <a href="#">SOC513: Enhancement Technologies and the Body</a>: Beyond the Human Form – Dr. Paro Mishra</li><li>2. <a href="#">ECExxx: Linear Optimal Control</a> – Dr. Prasad</li><li>3. <a href="#">Contract Theory</a>: This is a new course, and has been circulated among faculty.</li><li>4. <a href="#">Gender and Media</a>. This is currently a 3XX course that needs to be cross-listed as 3XX/5XX. Two Excel Sheets detail the differences in readings and evaluation.</li><li>5. <a href="#">Learning and Memory</a> (Minor Changes)<ol style="list-style-type: none"><li>i. The pre-requisite has been made 'Desirable' and one pre-requisite has been waived.</li><li>ii. The assessment plan has been slightly changed.</li></ol></li></ol>
<b>Item 3.</b>	<b>To review the guidelines for the Doctoral Dissertation Award</b>  While recommending various awards and medals for the 10 <sup>th</sup> convocation in the 52 <sup>nd</sup> Senate meeting held on 4.10.2021, the Senate has advised AAC to have a relook at the guidelines for the Doctoral Dissertation Award.  <i>In the academic year 2020-21, 26 PhD students were awarded PhD degrees, out of which 17 students have received the Doctoral Dissertation Award (note that only 7 awardees were positively recommended by all three external examiners).</i>  <i>The AAC reviewed the same at its 17th Meeting and accordingly desired the Academic Section to <a href="#">prepare a note</a> along with the form for consideration in the next AAC. <a href="#">Click here</a></i>
<b>Item 4.</b>	<b>During the discussion of Item no. 4 in the 15<sup>th</sup> AAC meeting, Dr. Kirti suggested allowing IIIT-Delhi students to attend classes at the Institutes/Universities without any MoU. The Institute already has a policy to allow students to do credits outside the Institute. However, there are no proper guidelines for the transfer of credits. Currently, it is being done on a case-by-case basis. The B.Tech guidelines for the same are as follows:</b>  <b>6.7 Transfer of Credits</b> Students may be permitted to do academic work and courses in places of repute outside IIIT-Delhi and may be allowed to spend up to 2 semesters at another University. The maximum credit transfer allowed is 40 credits over the entire

*B.Tech. program (with a maximum of 20 credits in a semester). Based on their performance/quantum of work done and the contents of the course/work, some credits may be transferred for similar courses/projects. Institutions with which IIT-Delhi has arrangements/MOU/student exchange programs, transfer of credits may also be permitted. This transfer of credits will be approved on a case-by-case basis by the DOAA and will be reported to the Senate.*

The AAC is requested to deliberate and recommend a framework to allow credit transfer for the courses done by students outside IIITD.

**Currently, if a student does credits outside IIITD, then those credits are counted towards graduation requirements but grades are not counted towards the CGPA calculation.**

**Item 5. To discuss the policy of M.Tech. and Ph.D. theses submission in the Library and making theses public and the inclusion of TRs (Technical Report).**

To define the “embargo”

Dr. Debajyoti will take up this matter.

**Item 6. (i) To frame a policy for a course name change.  
(ii) To discuss a process for the approval of a new course.**

The AAC at its 15<sup>th</sup> meeting held on 30.09.2021 agreed to have a policy on the name change of courses and has desired deliberations in the upcoming meetings.

**Item 7. To discuss Academic Warning rules. In B.Tech Regulations, multiple rules are mentioned for Academic Warning. It is proposed to merge the point numbers 7.2 & 7.3, which are as stated below:**

**7.2 Academic Warning/Probation**

*A student shall be placed under academic warning/probation on the grounds of inadequate academic performance for one (subsequent) semester.*

*(1) If he/she fails in any course in a semester*

*(2) If he/she gets an SGPA of 4.5 or less in a semester, or has a CGPA of 4.5 or less at the end of the semester.*

*The following will apply to a student who is placed on a warning (academic as well as warning due to disciplinary reasons):*

*(1) The student will not be allowed to hold any elected or nominated post for any institute body including the hostel management, students’ activities, and student council.*

*(2) The student will not be allowed to participate in any event outside the Institute as a member of the Institute team.*

*(3) No academic overload shall be permitted to such students.*

*(4) The students may be required by the DOAA to take an underload.*

*(5) The student will be required to sign an undertaking to agree and follow all stipulated conditions of the warning. All such undertakings shall be countersigned by the parent/guardian of the student.*

**7.3 Rules for promotion to next semester for 2nd, 3rd and 4th-year students.**

	<i>If a student gets an academic warning because of a low SGPA (of &lt;4.0) in two consecutive semesters and/or gets two or more F grades each in two consecutive semesters, his/her program will be terminated.</i>
<b>Item 8.</b>	<b>Does X grade in an online course count towards backlog?</b>
<b>Item 9.</b>	<b>To consider the revision of the travel budget: The conference travel budget must be enhanced (to say Rs. 2L) considering that flights have become very expensive nowadays.</b>
<b>Item 10.</b>	<b>Guidelines for sponsored students: Tuition fees should include the dates for fees payment, date for fee refunds, etc.</b>
<b>Item 11.</b>	<b>To discuss whether to allow the changes in course outcomes suggested by faculty members before taking the end semester feedback and whether the process is indeed required in the long run.</b>
<b>Item 12</b>	<b>Discussion on introducing a scholarship for final year students based on the all-around contribution of the candidate in the first three years at IIIT Delhi.</b> <i>We lost one of our students to cancer last year. His name is Kartikeya Gupta. His parents would like to have a scholarship (around 1 lac per year) in his memory.</i>
<b>Item 13</b>	<b>"Design Track" for BTP thesis projects</b> <i>Currently, there are three BTP Tracks (Engineering, Entrepreneurship and Research). However, several design thinking led projects are being pursued at the HCD department which do not squarely fit in either of these tracks. Also, the expectations of BTP supervisors and evaluators are different. CSD projects follow the 5 step design thinking process of empathize-&gt;define-&gt;ideate-&gt;prototype-&gt;test-&gt;iterate.</i>  <i>Department faculty and students are interested in pursuing design thinking led projects, there should be a provision for the same.</i>
<b>Item 14</b>	<b>Three-hour class periods for some CSD courses</b> <i>When taught in the offline mode. The request is grounded in our experience with 3-core courses we have already offered more than 3 times each and a new course that we will offer for the first time in the Monsoon Semester as an elective. Instructors for these courses, my colleagues Dr. Indrani De Parker, Dr Richa Gupta, and Dr. Aman Parnami can weigh in on the matter, if needed.</i>  <b>The rationale for this includes:</b> <i>1. Studio-based design courses</i> <i>2. Studio-based courses the students and faculty facilitators are co-constructing knowledge</i> <i>3. Design education philosophy</i> <i>4. Design is iterative</i>
<b>Item 15</b>	<b>The members of the proposed "Center for Quantum Technologies" want to start a "Minor in Quantum Technologies" from the next academic year.</b>

*Here are the proposed regulations for the minor:*

<https://docs.google.com/document/d/1G-y1tObbZIQx7l1N-zmRDkXrOIX8775rwuH7MPFw-y8/edit?usp=sharing>

**Any other items with the permission of the Chair.**

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